

Important Information White Card

The National Occupational Health and Safety Construction Induction White Card is a compulsory card in Australia if you wish to work in the Building and Construction Industry. You **MUST** be residing in the State of Western Australia to be eligible to complete this assessment for card.

It is important that you [Download and study the Training Manual](#) prior to attempting the online activities. If you do not download and study the manual you will not be able to answer all the questions put to you.

After successful completion of the online assessment you will be directed to Paypal where you can pay for your National Construction Card knowledge assessment. You will not need to pay for the assessment until you have passed. You can have as many goes as you like.

Please find our simple step by step process listed below:

- Step 1.** Download the Manual (available at any time)
- Step 2.** Study the Manual
- Step 3.** Go back online, and **REGISTER**
- Step 4.** Do the exam.
- Step 5.** Pay for the knowledge exam
- Step 6.** Third Party ID Verification and USI form is completed and returned.(Located under Useful Tools)
- Step 7** Book and pay for the practical assessment
- Step 8** Complete the practical Assessment

Upon successful completion you will be issued with a Statement of Attainment via e-mail and your card will be sent out in the mail.

Face to Face Audio and Visual Medial Practical Assessment

On completion of the knowledge assessment at www.frontline.edu.au you will need to contact Frontline to arrange an interview to complete the face to face element of the training. Contact via email to training@frontline.edu.au

For the successful completion of the Face to Face element you must have the following resources available

- Skype or Facetime Capable device
- Photo ID
- New /Clean set of ear plugs
- Safety glasses or goggles
- Safety helmet
- Reflective safety vest
- This resource
or attend our training rooms

A person demonstrating competency in this unit must satisfy the requirements of the elements, performance criteria, foundation skills, and range of conditions of this unit, in addition to the specific performance and knowledge evidence described below.

During the face to face session you will be asked the following and you will be required to respond clearly and concisely.

The person must:

1. Inspect the photograph marked general hazard in construction, identify and orally report two construction hazards
2. orally explain how risk could be reduced or removed in relation to those two hazards
3. select appropriate personal protective equipment (PPE) to control the risk
4. orally explain basic procedures for responding to incidents and emergencies on a construction site,
5. Orally Explain the types and purpose of the following fire safety equipment:
 - a. fire blankets
 - b. fire extinguishers,
 - i. including water,
 - ii. carbon dioxide,
 - iii. powder and foam
 - iv. hose reels
 - v. and mains
6. identify and orally explain the meaning of safety signs and symbols contained in the photograph marked signage
7. orally explain the purpose of
 - a. job safety analyses (JSAs),
 - b. safe work method statements (SWMS)
 - c. and safety data sheets (SDS)
8. orally explain the roles of the following designated health and safety personnel:
 - a. first aid officers
 - b. work health and safety representatives
 - c. work health and safety committee members
 - d. supervisors.
9. Correctly answer a range of random questions from the knowledge assessment completed previously

The person must also demonstrate correctly fitting to themselves the PPE listed below:

- eye protection
- hearing protection
- hard hat
- high visibility retro reflective vest.

To attempt the Face to Face Element ALL Students must meet the following LLN elements

Skill	Performance Feature
Numeracy Skills to	Locate and recognise numbers commonly used in Safety signs
Oral Communication skills to	Ask questions to clarify instructions in clear English Listen to Instruction in English to identify key safety Information Tell another person in clear English about a construction hazard or problem
Reading Skills to	Follow simple pictorial safety instructions Follow simple safety instructions that are written in English
Problem solving skills to	Select risk control measures

Booking of Assessment

After completing the Knowledge assessment online the person is to contact Frontline by telephone 0451066061 or email training@frontline.edu.au to request an assessment booking.

NOTE: It is important that the person has sufficiently prepared for the assessment, studies the relevant information and has assembled the equipment/resources required.

NOTE: The person will be required to answer all questions and complete all activities within the assessment time frame of 30 minutes

Cost

The cost of the Online knowledge assessment is \$80

The cost of the Face to Face Assessment is \$70 per sitting

Note: If you do not achieve the desired outcome within the timeframe or are not properly prepared for the assessment. For example do not have the required resources you may be required to resit the assessment at a later time for an additional fee of \$70 per resit

Note: For your privacy our systems do not record your person information until you click on the payment options button on the security page for the knowledge assessment. This has been put in place to encourage everyone to strive to achieve 100% for the assessment.

Payment

As an alternative to the credit card payment you can pay by Purchase Order providing your Employer has contacted Frontline and arranged prior approval. Other payment options are available such as:

Over phone payment.

Telephone us after you have completed your exam and we can take you Credit card details via the phone.

Post a Money Order, Cheque to:

Frontline Safety and Training

Services

13b Mummery Crescent, BUNBURY WA 6230

or **Electronic Fund Transfer directly into Frontline's Bank Account**

BSB 066 507 Account No 1056 6660

Please ensure you use your name and date of test as a payment reference.

Note : Your National Construction Card (White Card) will be sent to the payment address unless you email us and request that the card be posted to another address.

You will be e-mailed a Statement of Attainment which has all the relevant details to gain site access until you receive your card. Please allow up to ten (10) working days to receive your card via post. **You can also have your card posted via priority mail. This will incur an additional \$25 fee.**

Your card will be processed and posted the day we receive your result both knowledge and practical , payment and third party ID form After that time the card will be processed and posted the following day. If the exam was completed on the weekend the card will be processed and posted on the Monday.

Note : we are unable to send your card to an overseas address.

Check your email as we do email you your Statement of Attainment so you can start work as soon as possible. Generally before the end of the working day provided we have the correct verification documents.

We are often asked how long will the knowledge exam take. You will be provided with a selection of 50 questions randomly chosen from a pool of over 500 questions.

If you have studied the manual you should be able to complete the exam in about 30 to 40 minutes. If you do not study the manual allow three weeks.

Overall with study time and the exam for the National Construction White Card / Blue Card you will need to put aside up to six hours to be competent and able to pass the course exam. Your study time will be dependent on your level of knowledge and industry experience.

The knowledge pass mark is 90% however in the interest of you and your workmates safety, you should strive to achieve 100%.

the practical pass mark is 100 %

If you need your card number straight away allow an hour after you have completed the exam and provided us with the verification document and then give us a call (9am – 2.30pm weekdays WA time

Further **Very important information** regarding the issue of the National Construction White / Blue Card is available within the Manual for the White Card course.

If you have any Questions regarding the White Card please call us we will be happy to assist you.
Just email or call us

National Induction Training Course

CPCCOHS1001 Work Safely in the construction industry (The White Card) is a nationally accredited course. People who complete this course in WA will be issued with a WA white card. People who have previously completed the SAT course will not have to repeat the training. Both current Safety Awareness Training (Blue) card and the new White Card will be accepted across all States and Territories.

Acceptance of cards from different states

The online White card exam that Frontline offers is accepted in all states and can be used Australia wide however, the participant must be residing within the state of Western Australia when the card is completed. This card can be used Nationally.

Refresher course

There is no requirement for the conduct of a refresher course under current WA OSH laws however many employers require a white card with an issue date of less than three years. You are able to do a refresher course with Frontline at a substantially reduced fee from the standard course. Call the office to enquire

Acceptance of cards from different states

The White Card is accepted in all states and territories of Australia

You MUST be residing in the State of Western Australia to be eligible to complete the White Card exam on this website.

General Hazards in Construction



identify and orally explain the meaning of safety signs and symbols contained in the photograph marked signage

1



2



3



4



5

