



Confirmation of Course Registration
Please use capital letters when completing this form

Course _____ Venue _____

How did you hear about the course? _____ Course Date: _____

USI (Unique Student Identifier)

Your USI can be obtained from
<http://usi.gov.au/Pages/default.aspx>

(A USI is a mandatory government requirement for all training from Jan 1st 2015)

NAME

Gender:

Address

Post code

Male / Female

Phone

Date of Birth

Email

Employer

Name of Person who booked you on the course

Their Phone Number

Their Email Address

If you or the course participant has any special, physical or learning needs please advise us or the course trainer before the commencement of the course.

If the person booked on the course another person may attend in their place provided sufficient notice is given to Frontline.

A full refund applies if Frontline Safety and Training Services is advised 5 working days prior to course commencement date. Notification of a cancellation less than 5 working days prior to the course commencement date will incur a 25% fee of the full unsubsidised course cost by the registered person or the organisation. Registrants who fail to attend the course without notifying Frontline Safety and Training Services will be charged the full unsubsidised course fee.

Full details of our Registered Training Organisations policies and procedures and student handbooks are available on request and a copy is held in all training venues.

I hereby apply for enrolment, and accept the conditions of this registration. This may be signed by the authorising officer or the participant.

Signature _____ Date _____

Please return with your payment or purchase order number to Frontline Safety and Training to be enrolled in the course. Payment can be made by cash, cheque, EFT or postal order (payable to Frontline Safety and Training Services)

PAYMENT DETAILS													
No. of participants:		Cost per person*	\$	Total:	\$								
Purchase Order No:				Authorising persons name:									
CREDIT CARD PAYMENT - \$5.00 Surcharge Applies For Credit Card Payment													
													MC or Visa
Name on card:										CVC Code:			
Expiry			Signature										



IMPORTANT INFORMATION FOR TRAINEES

Burke St Venue

The majority of our training is conducted at our practical skills training venue located at 18 C Burke St Bunbury. This is our regular training venue. You will be advised if the venue is *NOT* Burke St.

How to get there

Travel along Blair St in Bunbury

- Turn left at Stuart St (Traffic lights)
 - (Bunnings will be on your immediate right)
- The first intersection is Burke St
- Park your car in the public car park at this intersection

Our Training Centre is located in the same building as Solargain
(at the south end)



Parking

It is important that you park your car in the public car park. Local business' need the parking at the front of their premises for their customers.

There is a fee for parking, you will be reimbursed this fee by the trainer on request

Course Commencement

Your training session starts at 8.30 am.

Please ensure you are on time.

What To Bring

All resource will be provided. Some students find a “highlighter” pen useful.

Clothing

The clothing for the day is clean normal work attire, with closed in footwear. Any specific PPE requirements will be advised on enrolment or provided.

Lunch

A lunch bar is located close to the training facility that provides healthy and not so healthy food.